

CUMANN LÚTHCHLEAS GAEL

GUIDELINES
FOR DEALING WITH
ALLEGATIONS OF ABUSE



(Third Edition)

April 2005



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NOTE: Throughout this document, the use of the masculine pronouns connotes feminine genders unless the contrary intention appears.



INTRODUCTION

It is the policy of Cumann Lúthchleas Gael that every care is taken to ensure that children participating in the activities of the Association will be protected from abuse of any kind.

I am pleased, therefore, to introduce the Third Edition of Cumann Lúthchleas Gael's Guidelines for Dealing with Allegations of Abuse.

These revised Guidelines have been developed in the context of the Association's experience of the operation of the first and second editions of these guidelines published in 1996 and 2001. Account has also been taken of the UN Convention on the Rights of the Child, The Child Care Act (1991), The Children (NI) Order (1995), The Procedures for Notification of Suspected Cases of Child Abuse between Health Boards and the Garda Síochána (1995), The Protocol for Joint Investigation by Social Workers and Police officers of alleged and suspected cases of Child abuse (NI), Children First - National Guidelines for the Protection and Welfare of Children (September, 1999) from the Department of Health and Children (IRL), Co-operating to Safeguard Children DHSSPS Belfast 2003, Our Duty to Care (IRL), Our Duty to Care (DHSS) 2000 (NI), as well as The Code of Ethics and Good Practice for Children's Sport (2000) that was a joint publication by the Irish Sports Council and the Sports Council of Northern Ireland (now reprinted 2003).

For the purpose of these Guidelines Cumann Lúthchleas Gael recognises that "a child", as defined by The Child Care Act (1991) and The Children (NI) Order 1995 is any person up to 18 years (other than a married person).

In addition, Cumann Lúthchleas Gael recognises its responsibilities to make sure that the dignity and safety of vulnerable adults in the community is not compromised by the actions, inaction or behaviour of its members or employees. Therefore, insofar as is practicable, these Guidelines will have equal application to these people as they have to children.

It is recognised that coaches/mentors are in a vulnerable position because of the nature of coaching and the fact that physical contact is very much part of the Association's sport activities. Equally, coaches/mentors are in a position of power where opportunities are readily available to abuse the trust of children in their charge. It is essential therefore that procedures are in place for the protection of children who participate in our sports as well as our coaches and mentors.

Uachtarán
Cumann Lúthchleas Gael
Aibrean 2005



POLICY OF CUMANN LÚTHCHLEAS GAEIL





Policy of Cumann Lúthchleas Gael

Cumann Lúthchleas Gael recognises that it has a responsibility to:

- safeguard and promote the interests and well-being of all those under 18 years who are involved in its activities.
- take all reasonable steps to protect them from harm, discrimination or degrading treatment
- respect their rights, wishes and feelings.

The guidelines and procedures contained in this Booklet have been designed to:

- offer safeguards to those under 18 years involved in the Association's activities.
- protect the Association's members/employees.
- maintain the professionalism, standards and reputation of the Association.

The following principles govern the development of these Guidelines and will be applied to their operation:

- the child's welfare is always paramount.
- all children, whatever their age, have a right to protection from abuse.
- all suspicions and allegations of abuse will be taken seriously, responded to swiftly and appropriately.

These Guidelines will, insofar as is practicable, have equal application to vulnerable adults who are defined as being those over 18 years who are frail, elderly or suffering from a recognised mental illness or have a physical, sensory or learning disability.

SECTION 2

GUIDELINES FOR DEALING WITH ALLEGATIONS OF ABUSE (third edition)



CUMANN LÚTHCHLEAS GAEL

Categories of Abuse

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CATEGORIES OF ABUSE





CATEGORIES OF ABUSE

Child Abuse is generally divided into four categories, which have been defined by the Department of Health and Children (1999, p. 31-33) and by the DHSS & PS (Co-operating to Safeguard Children).

- **Sexual Abuse**

Sexual abuse occurs when a child is used by another person for his gratification or sexual arousal or for that of others. (See Appendix 1, p.20).

- **Physical Abuse**

Physical abuse is any form of non-accidental injury which results from wilful or neglectful failure to protect a child. (See Appendix 1, p.20).

This excludes injury resultant from participation in the Association's sports activities, which are essentially physical contact activities.

- **Emotional Abuse**

Emotional abuse is normally to be found in the relationship between a care-giver and a child rather than in a specific event or pattern of events. It occurs when a child's need for affection, approval, consistency and security are not met. (See Appendix 1, p. 21).

- **Neglect**

Neglect occurs where the child suffers significant harm or impairment of development by being deprived of food, clothing, warmth, hygiene, intellectual stimulation, supervision and safety, attachment to and affection from adults or medical care. It may also include neglect of a child's basic emotional needs.



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GENERAL

Cumann Lúthchleas Gael recognises that responsibility for investigation of child abuse suspected or otherwise, lies with the Garda Síochána/Police Service of Northern Ireland and the relevant Health Service Executive (IRL) or Trust (NI).

“Everyone must be alert to the possibility that children with whom they are in contact may be being abused. Concerns should be reported to the health board (i.e., Health Service Executive). This responsibility is particularly relevant to professionals such as teachers, child care workers and health professionals who have regular contact with children in the course of their work. It is also an important responsibility for staff and volunteers involved in sport clubs, parish activities, youth clubs and other organisations catering for children.

The guiding principles in regard to reporting child abuse may be summarised as follows:

- (i) The safety and well-being of the child or young person must take priority.*
- (ii) Reports should be made without delay to the health board (i.e., Health Service Executive).*
- (iii) While the basis for concern must be established as comprehensively as possible, children or parents should not be interviewed in detail about the suspected abuse.”*

*Children First – National Guidelines for the Protection and Welfare of Children
September 1999 (p. 37)*

“Each club/sports organisation should have agreed procedures to be followed in cases of alleged child abuse against Sports Leaders.....in the event that the concern is connected to the actions of a Sports Leader in the club, The Sports Leader involved in the concern should be asked to stand aside pending the outcome of any investigation by the Statutory Authorities ”.

*Code of Ethics and Good Practice for Children’s Sport
June 2000 (p. 43)*



DUTY OF MEMBERS/EMPLOYEES OF CUMANN LÚTHCHLEAS GAEL

Any member/employee within the Association who is informed, suspects or is concerned that child abuse is or has taken place, has a duty to ensure that this is reported to the appropriate officer of the Club/County promptly, in accordance with the official procedures of the Association. A decision regarding contact with the statutory authorities will be taken by the relevant officers of the Association in accordance with procedures outlined hereafter.

In such circumstances, it is recognised that those reporting a complaint/concern are not regarded as making a complaint as a matter of charge, but are simply carrying out their duty in good faith. They are not accusing or bringing a charge but are merely passing on a report.

Any Member or Employee within the association is under a duty to facilitate and cooperate with any review or consideration of a Complaint, Report or Application which is being carried out in accordance with the provisions of these guidelines

The **Protections for Persons Reporting Child Abuse Act, 1998** provides immunity from civil liability to persons who report child abuse “reasonably and in good faith” to the Health Service Executive or the Gardai. This means that, even if a reported suspicion of child abuse proves unfounded, a plaintiff who took an action would have to prove that the reporter had not acted reasonably and in good faith in making the report. This Act came into operation on 23rd January, 1999. The main provisions of the Act are:

1. The provision of immunity from civil liability to any person who reports child abuse “reasonably and in good faith” to designated officers of Health Service Executive or any member of An Garda Síochána.
2. The provision of significant protections for employees who report child abuse. These protections cover all employees and all forms of discrimination up to and including dismissal.
3. The creation of a new offence of false reporting of child abuse where a person makes a report of child abuse to the appropriate authorities “knowing that statement to be false”. This is a new criminal offence designed to protect innocent persons from malicious reports.

This law does not exist in Northern Ireland where any person wrongly accused can seek recourse under the laws of slander, libel or malicious prosecution.

However the Code of Ethics and Good Practice for Children’s Sport (paragraph 5.7, page 38, reprinted 2003) states:



REPORTING POLICIES AND PROCEDURES

“This law does not exist in Northern Ireland, but an individual who reports a concern in “good faith” is not deliberately attempting to slander another person’s name. In Northern Ireland there is legislation i.e., The Criminal Law Act (NI) 1967 which places the responsibility on everyone to report offences or to forward information to the Police by emphasising the duty of every other person who knows or believes:

- (a) that the offence or some other arrestable offences have been committed and:
- (b) that he has information which is likely to secure, or to be of material assistance in securing the apprehension, prosecution or conviction of any person for that offence”

A Designated Person in each Club, County or Province will receive complaints or reports of abuse and will act as a liaison with the Garda Síochána/Police Service of Northern Ireland and/or relevant Statutory Agencies. The Designated Person for the Club is the Club Chairperson, for the County Board is the County Chairperson and for the Provincial Council is the Provincial Chairperson.

Any member or employee who receives or becomes aware of a complaint or report of abuse shall immediately inform the Designated Person. The Designated Person shall forthwith inform the appropriate person(s) in the Association’s headquarters at Croke Park of the complaint or report. The Designated Person shall also be responsible, in conjunction with such persons, for advising the Health Service Executive or Trust and/or Gardai/Police Service of Northern Ireland of the contents of the complaint or report in accordance with the provisions of these Guidelines.

In all cases of a complaint or report of abuse concerning a member or employee of the Association a Preliminary Review of the matter will be undertaken by the Association, which will commence within twenty-four hours of the complaint or report coming to the attention of the Designated Person. The Preliminary Review shall be undertaken by the Designated Person, in consultation with the appropriate persons and specialist advisors in the Association’s Headquarters.

The purpose of the Preliminary Review is to establish whether there would appear to be a factual basis to the complaint or report (i.e., the nature of the allegation, whether the complaint or report refers to fact, opinion or hearsay, date(s), time and location of alleged abuse, the presence at that location of the parties who were allegedly involved, names and addresses of such parties, potential witnesses etc.) and whether there would appear to be reasonable grounds for concern that a child has been abused or is being abused or is at risk of abuse. **The Preliminary Review is NOT an investigation;** any such investigation is exclusively the responsibility of the Garda Síochána/Police Service of Northern Ireland and/or the Health Service Executive or Trust.



REPORTING POLICY AND PROCEDURES:

If upon the completion of the Preliminary Review it would appear to the Designated Person that there are reasonable grounds for concern that a child has been abused, is being abused or is at risk of abuse, then any person named in the complaint or report as being suspected of having caused or carried out abuse shall be debarred forthwith from all activities in the Association pending a full consideration and review of the complaint or report. The Designated Person, in consultation with the relevant person(s) in Croke Park shall take or cause to be taken the following steps:

- (a) Inform the parents or guardians of a child named in the complaint or report with regard to the nature of such complaint or report. The parents/guardians should be advised that they may report the complaint to the Gardai/Police Service of Northern Ireland/Health Service Executive or Trust
- (b) Inform the adult named in the complaint or report (who was the subject of alleged abuse while a child) with regard to the nature of such complaint or report
- (c) Inform any person named in a complaint or report as having caused or carried out alleged abuse with regard to the nature of such complaint or report as soon as possible after the completion of the Preliminary Review.
- (d) Inform any person named in a complaint or report as having caused or carried out alleged abuse that he or she is debarred from all activities in the Association and that the purpose of such debarment is to ensure the protection of children. This person shall also be informed that there should be no contact with the complainant or the complainant's family.
- (e) Inform the duty Social Worker or other appropriate official in the relevant Health Service Executive or Trust and/or Gardai/Police Service of Northern Ireland of the contents of the complaint or report
- (f) Refer the complaint or report to the Central Review Committee for review or consideration.

NO OPINION SHOULD BE OFFERED REGARDING THE MATTER AND AN ACCURATE WRITTEN RECORD OF THE MEETING SHOULD BE KEPT

If upon the completion of the Preliminary Review it would appear to the Designated Person that there are no reasonable grounds for concern that a child has been abused, is being abused or is at risk of abuse, the Designated Person, in consultation with relevant person(s) in Croke Park, shall take or cause to be taken the following steps:

- (a) Inform the parents or guardians of a child named in the complaint or report.
- (b) Inform an adult named in the complaint or report as being the subject of abuse while a child
- (c) Inform any person named in a complaint or report as having caused or carried out abuse as soon as possible after the completion of the Preliminary Review.



REPORTING POLICY AND PROCEDURES:

- (d) Inform the parents or guardians and/or the adult mentioned in (a) and (b) above of their entitlement to refer the complaint or report to the Garda Síochána/Police Service of Northern Ireland or the Health Service Executive or Trust should they wish.

NO OPINION SHOULD BE OFFERED REGARDING THE COMPLAINT(S) AND AN ACCURATE WRITTEN RECORD OF THE MEETING SHOULD BE KEPT

NOTIFICATION AND RECORD KEEPING:

The Designated Person may appoint a nominee to carry out some or all of his functions under the previous paragraphs. In the event of the Chairperson not being available to discharge the role of Designated Person this responsibility will then automatically fall to the Vice Chairperson or Secretary. The Designated Person, or his nominee, shall meet with the various persons mentioned in the previous paragraphs with a view to conveying the required information to them. The Designated Person, or his nominee, shall keep a full and accurate record of all meetings or any contact with any other persons in relation to his functions under these Guidelines. **NO OPINION SHOULD BE OFFERED REGARDING THE COMPLAINT(S)**



CENTRAL REVIEW COMMITTEE:

A Central Review Committee (CRC), comprising of four designated members appointed by Central Council shall be established and shall have the following functions:

- To consider and review all complaints or reports of abuse concerning members or employees of the Association.
- To decide upon appropriate action in respect of such a complaint or report that ensures the protection of a child or children, and reflects the policies of Cumann Luthchleas Gael.
- To decide upon appropriate action having regard to the outcome of the investigations of relevant Statutory Authorities in respect of such complaint or report.
- To consider applications for re-admission to membership and review of removal, restriction or debarment arising from or associated with a complaint or report of abuse.
- To ensure consistency in the application of these Guidelines on a national basis.

Having considered and reviewed a complaint or report of abuse the Central Review Committee shall have power to take the following actions in respect of a member:

- Expulsion from membership of Cumann Luthchleas Gael
- Debarment from all activities with the Association
- Removal from certain specified activities
- Restriction on the manner in which certain specified activities are discharged
- Such further or other action as may, in the opinion of the Central Review Committee, be necessary or expedient to protect a child or children from abuse or the possibility of abuse.

Having considered and reviewed a complaint or report of abuse the Central Review Committee shall have power to take the following actions in respect of employees of Cumann Luthchleas Gael following consideration of a complaint or report of abuse:

- To recommend to the Management Committee the dismissal of an employee with or without notice
- To recommend to the Management Committee the suspension of an employee on such terms as may seem reasonable
- Removal from certain specified activities
- Restriction in regard to the manner of carrying out certain specified activities
- Such further or other action as may, in the opinion of the Central Review

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Committee, seem necessary or expedient to protect a child or children from abuse or the possibility of abuse

In considering the position of an employee of the Association, The Central Review Committee shall have regard to the provisions of the Unfair Dismissals Acts, 1977 - 93 as amended, the Employment Rights (NI) Order, 1996 and the terms of the Disciplinary Code of the Association.

Following a complaint or report of abuse the Central Review Committee shall be entitled to take interim action in any of the ways set out above pending the Committee reaching a final determination in regard to the complaint or report. The Central Review Committee shall be entitled to avail of the assistance of the Association's specialist advisors for the purposes of the discharge of its functions and powers pursuant to these Guidelines. The Central Review Committee shall inform members or employees of its determination in such ways as to the Committee may seem appropriate in all the circumstances of the matter.

APPLICATION FOR RE-ADMISSION TO MEMBERSHIP AND APPLICATION FOR REVIEW OF DEBARMENT, REMOVAL OR RESTRICTION:

An application for re-admission to membership arising from or associated with a complaint or report of abuse shall be made by way of written application to the relevant County/Provincial Chairperson who will ensure that the said application is forwarded to the Central Review Committee as soon as possible. Such application must outline the basis of the application and if further information is sought by the Central Review Committee such information must be given.

Having considered and reviewed any such application the Central Review Committee shall have power to take the following action in respect of the said application:

- To re-admit the applicant to membership of the Association, subject to such terms and conditions as the Central Review Committee may deem reasonable
- To adjourn such application for consideration at such later time as the Central Review Committee may deem reasonable
- To refuse such application

An application for review of debarment, removal or restriction, arising from or associated with a complaint or report of abuse shall be made by way of written application to the relevant County/Provincial Chairperson who will ensure that the said application is forwarded to the Central Review Committee as soon as possible. Such application must outline the basis of the application and if further information is sought by the Central Review Committee such information must be given.

SECTION 3



Having considered and reviewed any such application the Central Review Committee shall have power to take the following action in respect of the said application:

- To discharge the said debarment, removal or restriction subject to such conditions as the Central Review Committee may deem reasonable
- To vary the terms of the said debarment, removal or restriction subject to such conditions as the Central Review Committee may deem reasonable
- To adjourn such application for consideration at such later time as the Central Review Committee may deem reasonable
- To refuse such application

The Central Review Committee will have regard to the following principles in determining any application for re-admission and/or for review of any debarment, removal or restriction:

- (a) The Association has a responsibility to ensure the protection of children and to provide a safe environment for them, in particular children who are employees under eighteen years of age, members or players in the Association.
- (b) A person should not be involved in the activities of the Association unless it is clear that such involvement will not constitute a danger to children
- (c) It is important that the reputation and good name of the Association should not be damaged by the activities of members of the Association.
- (d) Any changed circumstances since the original expulsion, debarment, removal or restriction should be taken into account in assessing the application.

The Central Review Committee will review applications in the context of the following categories:

Category One:

The applicant has been convicted of an offence of child abuse and/or his or her name has been placed on the Register of Sex Offenders.

Category Two:

All applicants other than those coming within Category One.

Category One applicants will be required to participate in a formal Clinical Risk Assessment to be carried out by a specialist service nominated by the Central Review Committee. The purpose of this assessment will be to identify the degree of risk, if any, posed by an applicant to children and in particular children who are employees, members or players in the Association. In reaching its determination in regard to the application of an applicant coming within Category One, the Central Review Committee shall have regard to the outcome of such Clinical Risk Assessment.



Category Two applicants may be required by the Central Review Committee to meet with an expert nominated by the Committee for the purposes of assessing whether any activities by the applicant would or might constitute a risk to children and in particular children who are employees, members or players in the Association. In reaching its determination in regard to an application by an applicant coming within Category Two, the Central Review Committee shall have regard to any report from such expert.

MANAGEMENT COMMITTEE:

Any determination of the Central Review Committee pursuant to these Guidelines may be appealed to the Management Committee of the Association. In dealing with such an appeal the Management Committee shall have the same powers as the Central Review Committee and can take any action that could have been taken by the said Committee.

An appeal can be brought by a person in respect of whom the Central Review Committee has directed action should be taken. Any appeal must be brought within seven days of the date of notification of the determination of the Central Review Committee. The decision of the Management Committee in regard to any such appeal will be final and no further appeal will be entertained.

COMPLAINTS OR REPORTS IN RELATION TO PERSONS WHO ARE NOT MEMBERS OR EMPLOYEES OF THE ASSOCIATION:

If the Association becomes aware of a complaint or report of alleged abuse by a person who is not a member or employee of the Association, the Association will refer the said complaint or report to the relevant Health Service Executive or Trust, and the Gardaí/Police Service of Northern Ireland

ANONYMOUS COMPLAINTS:

All anonymous complaints should be passed to the Designated Person who will consult with relevant person(s) in Croke Park, in accordance with the procedures set out in these Guidelines. In carrying out a preliminary review of any such complaint in particular as to whether there are reasonable grounds for concern that a child has been abused, or is being abused or is at risk of abuse, regard shall be had to the fact that the complaint or report has been made on an anonymous basis.



DEBARMENT, REMOVAL OR RESTRICTION:

Debarment pending full consideration and review of a complaint or report shall become operative as soon as a member has been informed by the Designated Person pursuant to these Guidelines that he or she has been so debarred, or has been notified that he or she has been debarred pursuant to a decision of the Central Review Committee. Debarment following consideration and review of a complaint or report shall become operative as soon as the member has been informed of the determination of the Central Review Committee pursuant to these Guidelines.

If a member is debarred from activities within the Association such person must cease all activities within the Association and must not attend at Association premises or use Association facilities during the period of debarment, save as may be expressly allowed by a determination of the Central Review Committee. Any member removed from certain activities must not carry out such activities during the period of such removal. Any member made subject to a restriction in carrying out any activities must abide by such restriction during the period of the restriction.

FALSE COMPLAINTS OR REPORTS:

The making of a false complaint or report of abuse by any employee or member of the Association shall constitute a serious breach of the Code of Conduct of the Association and will be subject to appropriate sanction in accordance with the Rules of the Association. If the Association believes that a false complaint or report of abuse has been made to it, the Association will bring the making of such false complaint or report to the attention of the Garda Síochána/Police Service of Northern Ireland.

CONFIDENTIALITY:

It must be remembered that a commitment can never be given to anyone to treat as secret or confidential any complaint or report of abuse. It may be necessary in the best interests of a child or children, or pursuant to a legal requirement, to bring to the attention of others a complaint or report of abuse or to outline the circumstances of such a complaint or report. At all times employees and members of the Association should seek to treat complaints or reports of abuse in a sensitive and appropriate manner in accordance with the provisions of these Guidelines. Members and employees should be careful not to offer any opinion in regard to a complaint or report.



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APPENDICES





What is Sexual Abuse?

Examples of sexual abuse include the following:

- Fondling of victim's genitals.
- Victim asked to fondle/touch abuser's genitals.
- Exhibitionism by abuser.
- Victim asked to show genitals to abuser.
- Masturbation of victim by abuser.
- Masturbation of abuser by victim.
- Anal intercourse.
- Oral intercourse.
- Attempted intercourse.
- Sexual intercourse.
- Encouraging child to engage in prostitution
- Pornographic videos, photographs of child.
- Taking of photographs, videos

What is Physical Abuse?

Examples of Physical Abuse include the following:

- Shaking
- Use of excessive force in handling
- Deliberate poisoning
- Suffocation
- Munchausen's Syndrome by Proxy (where parents/guardians fabricate stories of illness about their child or cause physical signs of illness).



- Allowing or creating a substantial risk of significant harm to the child.
- For children with disabilities it may include confinement to a room or cot, or incorrectly given drugs to control behaviour.

What is Emotional Abuse?

Examples of Emotional Abuse include the following:

- Persistent criticism, sarcasm, hostility or blaming.
- Where the level of care is conditional on his behaviour.
- Unresponsiveness, inconsistent or unrealistic expectations of a child.
- Premature imposition of responsibility on the child.
- Failure to provide opportunities for the child's education or development.
- Use of unrealistic or over-harsh disciplinary measures.
- Exposure to domestic violence.



COMPLAINTS - KEY POINTS

Do's

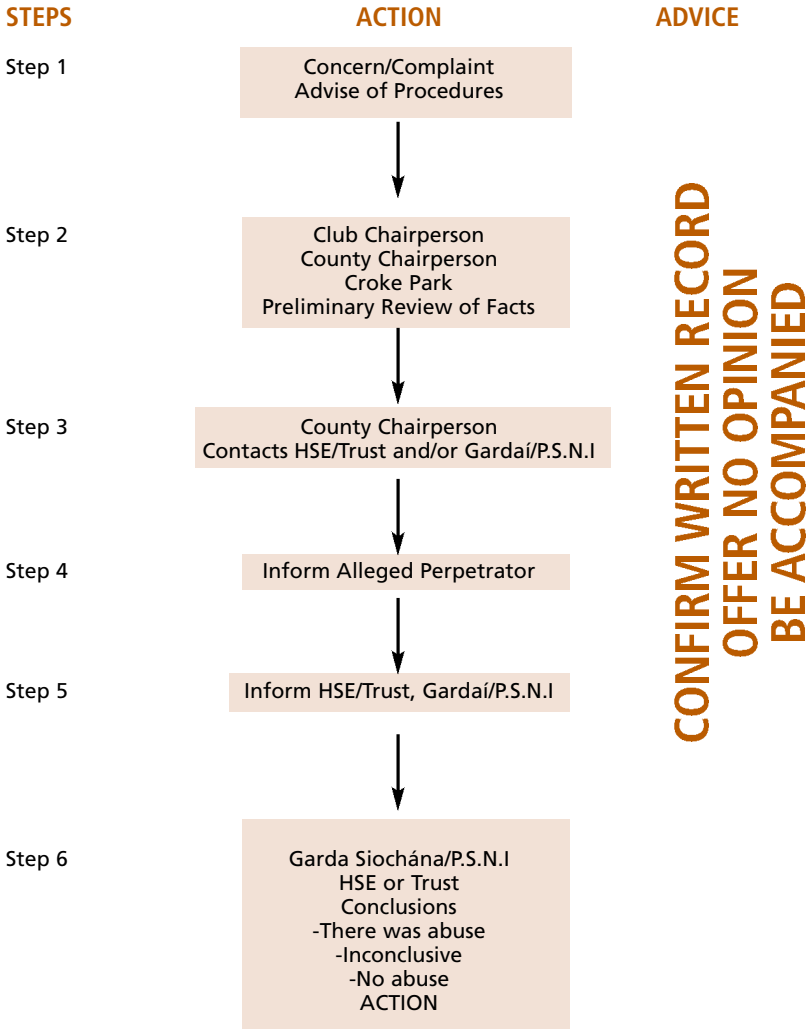
- Believe the person.
- Remain calm.
- Listen and give the person time to say what they want.
- Reassure them that they have done the right thing by talking.
- Explain what you are going to do.
- Record in writing what was said as soon as possible.
- Report to others using the Association's procedures.

Don'ts

- Don't appear shocked, angry, disgusted.
- Don't ask leading questions.
- Don't be judgmental.
- Don't promise to keep secrets.
- Don't give a guarantee of confidentiality
- Don't enquire into the details of the abuse
- Don't make the person report the story unnecessarily.
- Don't confront the alleged abuser.



REPORTING PROCEDURES





Designated Officers in the Health Service Executive or Trust

Social Workers

Child Care Workers

Public Health Nurses

Hospital Consultants

Psychiatrists

Non-Consultant Hospital Doctors

All other Health Service Executive or Trust medical and dental personnel

Community Welfare Officers

Speech and Language Therapists

All Health service executive or Trust nursing personnel

Psychologists

Radiographers

Physiotherapists

Occupations Therapists

Health Education Officers

Substance Abuse Counsellors

Care Assistants



List of Health Service Executive Addresses

AREA CHILD CARE MANAGERS

Community Care

Area- Dublin	Address	Phone Number	Fax Number
Area 1	Tivoli Road Dun Laoghaire Co Dublin	01-2843579	01-2808785
Area 2	Vergemount Hall Dublin 6	01-2680300	01-2830002
Area 3	Unit 43 The Malting Business Park 54/55 Marrowbone Lane Dublin 8	01-4544733	01-4544827
Area 4	Old County Road Crumlin Dublin 12	01-4154757	01-4154728
Area 5	The Lodge Cherry Orchard Ballyfermot Dublin 10	01-6206300	01-6206358
Area 6	Rathdown Road Dublin 7	01-8825117	01-8680934
Area 7	Rose Cottage Convent Avenue off Richmond Road Dublin 3	01-8575406	01-8575499
Area 8	Cromcastle Road Coolock Dublin 5	01-8164260	01-8479593
Area 9	Poplar House Naas, Co Kildare	045-873296	045-979225
Area 10	Glenside Road Wicklow	0404-68400	0404-69044

NOTE: The information in this Appendix was accurate at the time of publication. However, details may change. In such circumstances the Department of Health and Children (IRL) or the Department of Health and Social Services (NI) should be contacted.



AREA CHILD CARE MANAGERS

Community Care Area	Address	Phone Number	Fax Number
Longford/ Westmeath	Health Centre Longford Road Mullingar Co Westmeath	044-39491	044-39170
Limerick	Vocational Training Services Dooradoyle Limerick	061-482792	061-482759
Clare	Tobartaoscain Ennis Co Clare	065-6823155/56	065-6843952
North Tipperary	Annbrook Limerick Road Nenagh Co Tipperary	067-38300	067-38301
Laois/Offaly	Health Centre Tullamore Co Offaly	0506-41301	0506-46257
Cavan/Monaghan	Health Care Unit Rooskey Monaghan	047-30475	047-82595
Louth	Community Care Office Dublin Road Dundalk Co. Louth	042-9385457	042-9333814
Meath	Family Resource Centre Commons Road Navan Co. Meath	0046-9078758	046-9022818



AREA CHILD CARE MANAGERS

Community Care Area	Address	Phone Number	Fax Number
Carlow/Kilkenny	Community Care Centre James Green Kilkenny	056-52208	056-64172
Waterford	Community Care Centre Cork Road Waterford	051-842800	051-842811
Wexford	Community Care Centre Grogan's Road Wexford	053-23522	053-21842
South Tipperary	Community Care Centre Western Road Clonmel Co Tipperary	052-77285	052-77272
Galway	Community Care Offices 25 Newcastle Road Galway	091-523122 Ext 6228	091-524231
Mayo	Community Services St. Mary's Hospital Castlebar Co Mayo	094-9042030	094-9027106
Roscommon	Abbeytown House Abbey Street Roscommon	0906-626732	0906-626776
Donegal	Garden Centre Complex County Clinic Letterkenny Co Donegal	074 - 9822322	074-99829752
Sligo/Leitrim	Markieviez House Sligo	071 - 9155136	071 -9155187



AREA CHILD CARE MANAGER

Community Care Area	Address	Phone Number	Fax Number
South Lee	Abbeycourt House George's Quay Cork	021 - 4923833	021-4923953
North Lee	Abbeycourt House George's Quay Cork	021 - 4923965	021-4923953
North Cork	Hibernian Way Bank Place Mallow Co.Cork	022 - 30200	022 - 30211
West Cork	Hibernian Buildings 13/14 Main Street Skibbereen Co. Cork	028 – 40582	028 - 23172
Kerry	18 Denny St Tralee Co Kerry	066 – 7121566	066 -7181480



NORTHERN IRELAND CONTACTS

Community Care Area	Address	Phone Number	Fax Number
Out of Hours	Contractor Bureau	028 – 9066 – 8447	
NSPCC	24 Hour Protection Helpline	0808 – 800 - 5000	
Belfast	Eastern Health & Social Services Trust	028 – 9032 - 1313	
Down/Lisburn	Eastern Health & Social Services Trust	028 – 9266 – 5181	
North & West Belfast	Eastern Health & Social Services Trust	028 – 9032 – 7156	
South & East Belfast	Eastern Health & Social Services Trust	028 – 9079 – 0673	
Ulster Community & Hospitals Trust		028 – 9181 – 6666	
Ballymena	Northern Health & Social Services Trust	028 – 2565 – 3333	
Home First	Northern Health & Social Services Trust	028 – 2563 – 3700	
Causeway	Northern Health & Social Services Trust	028 – 7066 – 6000	
Portadown	Southern Health & Social Services Trust	028 – 3833 – 6611	
Craigavon & Banbridge	Southern Health & Social Services Trust	028 – 2833 – 1983	
Armagh & Dungannon	Southern Health & Social Services Trust	028 – 3752 – 2262	
Newry & Mourne	Southern Health & Social Services Trust	028 – 3026 – 0505	
Londonderry	Western Health & Social Services Trust	028 – 7186 – 0086	
Foyle	Western Health & Social Services Trust	028 – 7126 – 6111	
Sperrin Lakeland	Western Health & Social Services Trust	028 – 8224 – 4127	



OTHER USEFUL CONTACTS:

- The Children's Law Centre, Third Floor, Philip House, 123-137 York Street, Belfast BT15 1AB. Telephone: 02890 245704. Fax: 02890 245679.
- Commissioner for Children and Young Persons, Great Victoria Street, Belfast. Telephone 02890 311616
- Child Care NI – Children (NI) Order, 11 University Street, Belfast BT7 1FY Telephone 02890 234499
- NI Volunteer Development Agency, Annsgate House, 70/74 Ann Street, Belfast BT 12 6H2, Telephone 02890 66825
- Pre-Employment Consultancy Service, Child care Unit, department of Health and Social services & PS, Room 508a, Dundonald House, Upper Newtownards Road, Belfast BT4, Telephone 02890 524290



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